<table>
<thead>
<tr>
<th><strong>TITLE:</strong></th>
<th>Student Engagement Officer</th>
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</thead>
<tbody>
<tr>
<td><strong>PARTNER(S):</strong></td>
<td>Hue Tourism College (HUETC)</td>
</tr>
<tr>
<td><strong>COUNTRY AND PLACE OF ASSIGNMENT:</strong></td>
<td>Vietnam, Hue City</td>
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<tr>
<td><strong>CONTRACT DURATION:</strong></td>
<td>12 weeks</td>
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**DESCRIPTION:**

Uniterra is a leading Canadian international volunteer cooperation and development program, jointly implemented by the Centre for International Studies and Cooperation (CECI) and World University Service of Canada (WUSC). Uniterra contributes to improving the socio-economic conditions of poor and marginalized communities in 14 countries and with over 170 partners in Africa, Asia and the Americas through the exchange of expertise and knowledge of Canadian and international volunteers. Uniterra believes that economic growth, when inclusive, is the most powerful driver of poverty reduction. The purpose of the Uniterra program is to improve the lives of some of the world’s most vulnerable populations by stimulating growth and facilitating access to the benefits of growing and diversified markets. To make this happen, we are working with our local partners to enhance the income of poor and marginalized women and youth through better access to employment and income generation opportunities. Uniterra country program staff work with our local partners to design Uniterra assignments in the context of the country strategy, supporting the inclusion of women and youth in key economic subsectors. For more information on the Uniterra program, our approach and countries of focus please visit: Uniterra.ca.

Hue Tourism College (HUETC) is located in Hue City, Vietnam’s Ancient Capital and an important socio-economic hub of the country’s central region. Established in 1999, the college offers one- to three-year training programs in hotel and restaurant management, food and beverage management, tour operation management, food production, and guided tours. The college continues to focus on bringing its training quality closer to international standards, especially in the context of increasing domestic and international competition in the tourism industry. For more information on HUETC, please go to: www.huetc.edu.vn.

In order to help promote student activities and improve their soft skills, HUETC would like to recruit a Student Engagement Officer.

**RESPONSIBILITIES:**

- Help to establish working principles and resources for the various clubs at HUETC;
- Support teachers in developing and/or updating lesson plans for soft skills training;
- Organize soft skills training courses for students in collaboration with the faculty and student clubs;
- Support in organizing HUETC’s events for increasing student engagement;
- Collaborate with Uniterra volunteers to provide workshops and/or training to other
local partners (upon request);
- Ensure the participation of women and youth, as well as their representation, in all activities of and all program benefits; and
- Write reports required by HUETC and the Uniterra program.

**QUALIFICATIONS:**

- Demonstrated participation and leadership in extracurricular activities
- Strong presentation and communication skills
- Demonstrated ability to take initiative
- Ability to work independently and collaboratively in cross-cultural environments
- Written and oral fluency in English