**TITLE:** Communication and Networking Intern  

**PARTNER(S):** Sana Kisan Bikas Bank Ltd.  

**COUNTRY AND PLACE OF ASSIGNMENT:** Nepal, Kathmandu and SKBBL field offices  

**CONTRACT DURATION:** 12 weeks  

**DESCRIPTION:**  
Uniterra is a leading Canadian international volunteer cooperation and development program, jointly implemented by the Centre for International Studies and Cooperation (CECI) and World University Service of Canada (WUSC). Uniterra contributes to improving the socio-economic conditions of poor and marginalized communities in 14 countries and with over 170 partners in Africa, Asia and the Americas through the exchange of expertise and knowledge of Canadian and international volunteers. Uniterra believes that economic growth, when inclusive, is the most powerful driver of poverty reduction. The purpose of the Uniterra program is to improve the lives of some of the world’s most vulnerable populations by stimulating growth and facilitating access to the benefits of growing and diversified markets. To make this happen, we are working with our local partners to enhance the income of poor and marginalized women and youth through better access to employment and income generation opportunities. Uniterra country program staff work with our local partners to design Uniterra assignments in the context of the country strategy, supporting the inclusion of women and youth in key economic subsectors. For more information on the Uniterra program, our approach and countries of focus please visit: Uniterra.ca.

The Small Farmers Development Bank (Sana Kisan Bikas Bank) is an apex microfinance bank which provides wholesale credit along with technical support services mainly to the Small Farmers Agriculture Cooperatives Ltd. (SFACLs) and similar cooperatives. The bank has recently started providing wholesale credit to other cooperatives and Microfinance institutions (MFIs) in order to expedite access to microfinance services for low income people, especially those living in the hills and mountains of the country.

SKBBL addresses the needs of rural farmers. In 2014, they organized a small farmers’ summit and they are now planning to conduct another in early 2019. SKBBL needs a Communication and Networking Intern who can help them in communicating with relevant stakeholders following the event.

**RESPONSIBILITIES:**  
- Prepare communication outputs based on activities from the summit;  
- Ensure a good line of communication with the summit’s stakeholders;  
- Edit various summit-related documents;  
- Ensure the participation of women and youth, as well as their representation, in all activities of and all program benefits; and
- Write reports required by SKBBL and the Uniterra program.

**QUALIFICATIONS:**

- Pursuing a University degree in communication or any other relevant field
- Work, academic, internship or volunteer experience in the area of communication
- Ability to work in a large organization
- Ability to work independently and collaboratively in cross-cultural environments
- Demonstrated ability to take initiative
- Demonstrated coaching or mentorship skills, including tact and professionalism
- Written and oral fluency in English