<table>
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<tr>
<th>TITLE: Communication Intern</th>
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<td>PARTNER(S): The Federation of Woman Entrepreneurs’ Associations of Nepal (FWEAN)</td>
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<td>COUNTRY AND PLACE OF ASSIGNMENT: Baneshwor, Kathmandu, Nepal</td>
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<td>CONTRACT DURATION: 12 weeks</td>
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<td>DESCRIPTION:</td>
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Uniterra is a leading Canadian international volunteer cooperation and development program, jointly implemented by the Centre for International Studies and Cooperation (CECI) and World University Service of Canada (WUSC). Uniterra contributes to improving the socio-economic conditions of poor and marginalized communities in 14 countries and with over 170 partners in Africa, Asia and the Americas through the exchange of expertise and knowledge of Canadian and international volunteers. Uniterra believes that economic growth, when inclusive, is the most powerful driver of poverty reduction. The purpose of the Uniterra program is to improve the lives of some of the world’s most vulnerable populations by stimulating growth and facilitating access to the benefits of growing and diversified markets. To make this happen, we are working with our local partners to enhance the income of poor and marginalized women and youth through better access to employment and income generation opportunities.

Uniterra country program staff work with our local partners to design Uniterra assignments in the context of the country strategy, supporting the inclusion of women and youth in key economic subsectors.

For more information on the Uniterra program, our approach and countries of focus please visit: Uniterra.ca.

The Federation of Woman Entrepreneurs' Associations of Nepal (FWEAN) is an apex body for the Woman Entrepreneurs' Associations of Nepal (WEAN) Chapters. Its mission is to promote women entrepreneurship through advocacy, networking, information dissemination, capacity building and the promotion of women entrepreneurs throughout the country. FWEAN works in four thematic areas: Advocacy and lobbying with the government and related organizations on issues pertaining to women’s economic empowerment; Creation and promotion of entrepreneurship in rural and urban areas; Establishment of WEAN Chapters in all 75 districts of Nepal; and Promotion and empowerment of members through its programs and activities.

RESPONSIBILITIES:

- Manage social media, Win Biz E-portal and FWEAN website
- Provide communication and social media related trainings to the FWEAN Board Members, General Members and staff
- Strengthen FWEAN's external and internal communication system
- Develop communication materials like catalogues, visual stories, success stories and case studies
- Ensure equal participation of men and women in all activities.

**QUALIFICATIONS:**

- Experience in documentation and communication.
- Excellent and effective writing skills in English.
- Outstanding communication skills.
- Knowledge about visual story telling.
- Knowledge about MIS an asset
- Ability to work in multicultural teams with flexibility, creativity and innovatively.
- Willing to work in a small office and with very basic facility.
- Respectful to the cultural differences.
- Strong teamwork skills