**TITLE:** Program Development Intern

**PARTNER(S):** Central Dairy Cooperative Association Limited Nepal (CDCAN)

**COUNTRY AND PLACE OF ASSIGNMENT:** Nepal, New Baneshwor, Kathmandu

**CONTRACT DURATION:** 12 weeks

**DESCRIPTION:**

Uniterra is a leading Canadian international volunteer cooperation and development program, jointly implemented by the Centre for International Studies and Cooperation (CECI) and World University Service of Canada (WUSC). Uniterra contributes to improving the socio-economic conditions of poor and marginalized communities in 14 countries and with over 170 partners in Africa, Asia and the Americas through the exchange of expertise and knowledge of Canadian and international volunteers. Uniterra believes that economic growth, when inclusive, is the most powerful driver of poverty reduction. The purpose of the Uniterra program is to improve the lives of some of the world’s most vulnerable populations by stimulating growth and facilitating access to the benefits of growing and diversified markets. To make this happen, we are working with our local partners to enhance the income of poor and marginalized women and youth through better access to employment and income generation opportunities. Uniterra country program staff work with our local partners to design Uniterra assignments in the context of the country strategy, supporting the inclusion of women and youth in key economic subsectors.

For more information on the Uniterra program, our approach and countries of focus please visit: Uniterra.ca.

The Central Dairy Cooperative Association Nepal (CDCAN) is an umbrella organization comprised of 815 primary cooperatives, comprising of 34 district unions from 64 districts (200,000 families). Its main objectives are to make the country self-sufficient in clean, high quality milk and related products (policy advocacy); to manage marketing of milk products by training member cooperatives in quality milk production, distribution and operating milk processing industries; and to improve the variety of livestock breed and provide veterinary services to member cooperatives.
**RESPONSIBILITIES:**

- Conduct donor mapping;
- Explore and identify solicited and unsolicited proposal calls relevant to CDCAN activities;
- Train and coach CDCAN staff in writing effective proposals and support the team in writing concept notes and proposals;
- Support in other activities of the organization as needed;
- Ensure participation of women and youth in all the activities;
- Prepare report required by Uniterra and partner organization.

**QUALIFICATIONS:**

- Experience in proposal writing and/or fundraising;
- Have training skills;
- Strong cross-cultural communication skills;
- Highly motivated, positive, innovative and enthusiastic, and flexible.