<table>
<thead>
<tr>
<th><strong>TITLE:</strong> Gender Equality Officer</th>
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<tbody>
<tr>
<td><strong>PARTNER(S):</strong> Asociación de Mujeres en Café</td>
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<td><strong>COUNTRY AND PLACE OF ASSIGNMENT:</strong> Guatemala, Guatemala Department</td>
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<td><strong>CONTRACT DURATION:</strong> 12 weeks</td>
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**DESCRIPTION:**

Uniterra is a leading Canadian international volunteer cooperation and development program, jointly implemented by the Centre for International Studies and Cooperation (CECI) and World University Service of Canada (WUSC).

Uniterra contributes to improving the socio-economic conditions of poor and marginalized communities in 14 countries and with over 170 partners in Africa, Asia and the Americas through the exchange of expertise and knowledge of Canadian and international volunteers. Uniterra believes that economic growth, when inclusive, is the most powerful driver of poverty reduction. The purpose of the Uniterra program is to improve the lives of some of the world's most vulnerable populations by stimulating growth and facilitating access to the benefits of growing and diversified markets. To make this happen, we are working with our local partners to enhance the income of poor and marginalized women and youth through better access to employment and income generation opportunities. Uniterra country program staff work with our local partners to design Uniterra assignments in the context of the country strategy, supporting the inclusion of women and youth in key economic subsectors.

For more information on the Uniterra program, our approach and countries of focus please visit: Uniterra.ca.

The Asociación de Mujeres en Café (Women in Coffee Association) has the mission of strengthening the productive and business capacities of its members, in order to promote profitable and competitive coffee companies and has the vision of being recognized as the national and international leader for creating opportunities for women in the coffee industry in Guatemala, improving their own lives, and the ones of their families and communities. More information on http://mujerescafeguatemala.org/

Currently, the Association is in need of updating their strategic plan, including the implementation strategy.

**RESPONSIBILITIES:**

- Assist in conducting a gender analysis of the organization and conduct research on gender norms
- Promote gender equality through facilitating gender-awareness workshops for staff
or members
- Support the development of economic empowerment tools for women
- Conduct research to explore areas of economic opportunities for women at the local and national level
- Increase women’s employability by facilitating training on employment skills (e.g., resume writing skills, preparing for an interview, etc.)
- Ensure the participation of women and youth, as well as their representation, in all activities of and all program benefits;
- Write reports required by partners and the Uniterra program

**QUALIFICATIONS:**

- Knowledge of gender equality and strategies in international development
- Understanding of economic empowerment
- Knowledge of international development and women’s rights issues
- Experience working within multicultural teams
- Experience facilitating workshops and other capacity-building related work
- Ability to work in an intercultural environment
- Ability to work independently and in a team
- Intermediate level of Spanish required